

CHARTER OF ELECTRICITY PRODUCERS ASSOCIATION

I-GENERAL PROVISIONS

Name and Headquarters of the Association

Article 1- The name of the association is ELECTRICITY PRODUCERS ASSOCIATION. Its headquarters is in Ankara.

Aim of the Association

Article 2- The Association aims to increase communication, information sharing, co-operation and solidarity among Electricity Generation Companies, to ensure that they act together on common issues, to help maintain and improve their position in the Energy Sector through the development and implementation of common strategies, to serve to reveal improvement and development opportunities for efficient and effective operation and effective protection of the environment, to contribute to the establishment of ethical rules in the sector and to support the solution of Turkey's energy problems in this way.

Activities, Operation Subjects and Methods of the Association

Article 3- In order to achieve its aims, the Association carries out activities in the following subjects, fields, and forms.

- Closely following the enactment and amendment processes of laws and related legislation related to the energy sector; taking initiatives and carrying out studies to strengthen the position of Electricity Generation Companies in the sector, protecting their vested rights and ensuring that competition in the sector is carried out within the framework of fair rules.
- Representing the Generation Companies during the preparation and amendment of the regulations determining the working procedures and principles of the Electricity Generation Companies, other regulations regarding the transmission of the electricity generated and the sale of the electricity to the partners, reflecting the common views and perspectives of its members, making contacts with the relevant public institutions and organisations for this purpose.
- Serving the creation of a stable and transparent Energy Market; in case of non-transparent, unlawful, fair competition damaging practices of other producer companies, transmission, distribution, wholesale, retail sales companies and other legal entities involved in the energy market, protecting the common interests of its members, filing a lawsuit, participating in the lawsuit; conveying and following up the opinions of its members to supervisory and regulatory bodies.
- Producing policies and strategies enabling its members to take part successfully in the energy market, designing, creating, providing, allocating roles, taking part, and serving to achieve results in the effective implementation of policies and strategies.

- Taking a role in the Energy Market and ensuring that it operates in accordance with the rules, assisting its members in matters such as obtaining licences, sanctions, enforcement of sanctions, protecting the rights of its members, supporting its members in cases of litigation.
- Assisting in the establishment and maintenance of business ethics rules in the energy sector, facilitating, encouraging, and promoting the compliance of its members with the business ethics rules of the sector, and condemning unethical practices.
- Identifying common issues that can enable its members to make quality, continuous, low-cost, environmentally-friendly production and acting together, carrying out, causing to carry out, conducting expert studies for improvement and development, and serving for their realisation by ensuring the necessary participation.
- Following the technological developments in energy production, transmission and distribution and presenting them to the knowledge and use of its members; ensuring the contact of its members with organisations providing technical and managerial services, producing and marketing technology, organising scientific and technical national and international exhibitions, symposiums, seminars, conferences and similar organisations, contributing to those organised, informing its members and carrying out participation organisations.
- Transferring technical, commercial, administrative and scientific developments in the sector to its members, holding organisations and platforms in partnership with other institutions and associations related to the sector if necessary, supporting existing organisations and platforms, issuing bulletins, announcements, periodical publications, books and similar publications related to its purpose and fields of activity, finding sponsors for this purpose and receiving advertisements and announcements.
- Organising activities increasing communication among its members, enrich the knowledge and experience of its members, and holding business trips for the recognition and observation of best practices.
- Carrying out training programmes to increase the knowledge and competence of the members of the companies to which its members are affiliated.
- Being in contact with other associations and non-governmental organisations with similar purposes in the sector, establishing cooperation and relations, and if necessary, taking part in higher structures bringing together associations and organisations with similar purposes.
- With the permission of its members, collecting data from them and other domestic/foreign producers in relation to the operation, indicators and criteria and results obtained from all types of fuelled and renewable power plants and hydrogen production and storage units, creating database, and making it available to its members.
- In order to provide services to its members in accordance with its purpose, purchasing the necessary consultancy and legal services and renting vehicles.
- Receiving donations and providing financial assistance when necessary within the framework of the relevant legislation and provisions in order to realise and maintain all the aforementioned activities.
- Employing staff and experts in order to provide services in accordance with its purpose.

Name and Surname, Occupation or Profession, Residence and Nationality of the Founders of the Association;

Article 4-

	Name and Surname		Place and Date of Birth	Occupation	Nationality	Residence
1.	Remzi Önder KARADUMAN		Keskin/ 17.11.1949	General Manager	The Republic of Türkiye	Mesa Koru Sitesi Sardunya D Blok No: 29 06530 Koru Mah. ANKARA
2.	Muzaffer YOSMAOĞLU		Görece/ 27.12.1955	General Manager	The Republic of Türkiye	Kükürtlü Mahallesi Koru Sokak Koru Apt. Kat:5 Daire:15 BURSA
3.	Sabahattin GÜNCELER		Adana/ 25.10.1951	General Manager	The Republic of Türkiye	Kaya Sultan Sok. No:72/ 32 Aydoğanlar Apt. B Blok Kozyatağı-Kadıköy-İSTANBUL
4.	Firat ALPASLAN		Konya/ 13.03.1948	General Manager	The Republic of Türkiye	Çilek Sokak Bahar Apt. No:8/16 16080 Kükürtlü BURSA
5.	Hamdi Yaman AKAR		İstanbul/ 07.06.1952	General Manager	The Republic of Türkiye	Yusufçavuş sokak No:0020-10 Koru Apt. Turkey
6.	Yüksel GÜLER		Midyat/ 01.06.1963	General Manager	The Republic of Türkiye	Bahçeşehir Defne 05 Villa/4 Büyükçekmece/ İSTANBUL
7.	Bedri GÜNCAN		Kandıra/ 01.10.1958	Factory Manager	The Republic of Türkiye	Çınar Sok. Yavuz Apt. No:15 D:8 Çorlu TEKİRDAĞ
8.	Yusuf YİĞİNER		Büğdüz/ 07.08.1951	General Manager	The Republic of Türkiye	Yüzbaşılar Mah.12. Sokak No:9/17 Değirmendere Gölcük KOCAELİ
9.	Erdem ALADAĞ		Ereğli/ 05.02.1942	General Manager	The Republic of Türkiye	Bademli Meşeliköy Sitesi Villa No:38 BURSA
10.	Erdoğan GÖĞEN		Gürün/ 01.05.1959	General Manager	The Republic of Türkiye	Oğuzlar Mah. 39. Sokak 3/13 ANKARA
11.	Güven GÜRTUNCA		Söke/ 09.05.1972	Business Manager	The Republic of Türkiye	Mimar Sinan Mahallesi Sağlık Sokak 13/3 MANİSA

Memberships

Article 5- The association has three types of memberships

- 1-Full Membership
- 2-Voluntary Membership
- 3-Honorary Membership
- 3-Honorar

President

Membership

Requirements

Article 6-

- Production Companies fulfilling the membership conditions in accordance with the Turkish Civil Code and the relevant legislation and this charter may become a Full Member as a legal entity. In the event that there is more than one energy company within a holding/company group, at most one company that is directly or indirectly connected and/or controlled by the holding/company group or the holding/company group shall be admitted to Full Membership.
- Executives of the companies that are members of the Association who fulfil the membership requirements in accordance with the Turkish Civil Code and the relevant legislation and this Charter may become Full Members as natural persons. However, no more than three natural persons from the same company may be admitted to Full Membership.
Legal or natural persons who have resigned or been expelled from the membership of the Association may reapply only if they have fulfilled all past financial obligations to the Association.
- In the event that natural persons who are Full Members resign from their duties in the member company, their original membership may continue upon the proposal of three members of the Board of Directors and the decision of the Board of Directors.
- Voluntary Membership is an honour conferred by the Association on individuals whose scientific, technical, or professional experience is considered to be of benefit to the Association and who are able to contribute in any way to the work in furtherance of the Association's objectives. Voluntary Members shall be determined by the proposal of the Board of Directors and approval of the General Assembly. Voluntary Members do not pay fees, are invited to the General Assembly, where they have the right to speak, but may not vote.
- An Honorary Member is a person who has served as Chairperson of the Board of Directors and/or a member of the Board of Directors for at least three terms and is recognised by the Association for his/her contribution to the Association. Honorary Members are admitted to Honorary Membership upon the proposal of the Board of Directors and the decision of the absolute majority of the General Assembly. Honorary Members do not pay fees. They are invited to the General Assembly, where they have the right to speak but not to vote.
- The Honorary President is an honour given by the Association in recognition of outstanding contributions to the Association by only one of the Founding Members who has served as Chairperson of the Board of Directors for at least three terms. The Honorary President shall be elected by a simple majority of the General Assembly upon the proposal of the Board of Directors.
- The Honorary President is invited to the General Assembly and has the right to speak there. Honorary President does not pay fees and does not vote
- The Honorary President is also the chairperson of the Advisory Board. The Honorary President may approve the participation of Honorary Members in the advisory board if he/she deems it appropriate.

Admission to Membership

Article 7- Upon the proposal of two Full Members and/or the application of the candidate, the Board of Directors of the Association shall examine the application, taking into account the relevant legislation as well as the fulfilment of the membership conditions set out in Article 6 of the Charter, and shall decide on the application within 30 days at the latest. If the decision is positive, the candidate's admission and annual fees shall be paid within 30 days from the date of notification of the decision, and the candidate shall be registered in the membership book and the membership admission procedures shall be completed.

Legal or natural persons who have resigned from the membership of the Association shall not pay re-entry fee in case the Board of Directors approves the membership.

Resignation from Membership

Article 8- Each member has the right to resign, provided that he/she notifies in writing. However, those who leave the Association shall be charged the fees accrued up to the date of resigning the Association.

Removal from Membership

Article 9- In the following cases, removal from association membership is applied with the decision of the Board of Directors.

- Engaging in behaviour contrary to the aims and activities of the Association.
- Failure to comply with the provisions of the Association Charter or the decisions of the General Assembly or the Board of Directors.
- Failure to fulfil financial obligations to the Association. If the member fails to fulfil its obligations for more than 6 months, the process of dismissal from membership is initiated. The follow-up of the debt accrued until the date of dismissal from membership and legal proceedings, if necessary, shall be carried out by the Board of Directors.
- Losing the rights written in the Law on Associations and the relevant legislation or becoming restricted.
- In the event that it is determined that more than one company directly or indirectly connected to a holding or group of companies is a member of the association, or in the event that all or a certain number of shares of the member companies are acquired by the holding or group of companies that is a member of the association, the companies and their managers within the same holding or group of companies that are subsequently members of the association shall be removed from membership.

Bodies of the Association

Article 10- Bodies of the Association are as follows;

- General Assembly
- Board of Directors
- Supervisory Board
- Advisory Board

General Assembly

Article 11- The General Assembly is the highest body of the association. The General Assembly consists of founding/full members, branch presidents and delegates elected from the branches. Each member has the right to vote and speak. In the event that a legal entity is a member, the person authorised by the authorised signatory to represent it shall vote. A document showing the signature authorisation must be attached to the assignment letter. When the representation duty of this person ends, the person who shall vote on behalf of the legal entity is determined again.

Article 12- The General Assembly is held in April every two years upon the call of the Board of

Directors.

The General Assembly shall be called for an extraordinary meeting by the Board of Directors in cases deemed necessary by the Board of Directors or the Supervisory Board or upon the written application of one-fifth of the members of the Association.

If the Board of Directors fails to convene the General Assembly, the magistrate shall, upon the application of one of the members, appoint three members to convene the General Assembly.

Call Procedure and Meeting Place

Article 13- The Board of Directors shall organise the list of members entitled to attend the General Assembly according to the Charter. The members who have the right to attend the General Assembly are called to the meeting at least fifteen days in advance by announcing the date, time, place and agenda of the meeting in at least one newspaper or on the website of the association, notifying in writing, sending a message to the e-mail address or contact number notified by the member or using any means of local broadcasting. In this call, if the meeting may not be held due to lack of majority, the day, time, and place of the second meeting shall also be stated. The period between the first meeting and the second meeting may not be less than seven days and more than sixty days.

If the meeting is postponed for any reason other than the lack of quorum, this situation shall be announced to the members in accordance with the call procedure for the first meeting, indicating the reasons for postponement. The second meeting must be held within six months at the latest from the date of withdrawal. The members shall be recalled to the second meeting according to the principles specified in the first paragraph.

A meeting of the General Assembly may not be adjourned more than once.

Quorum and Procedure of the Meeting

Article 14- The General Assembly convenes with the participation of one more than half of the members entitled to participate in the Assembly. If a quorum is not found in the first meeting, no quorum shall be sought in the second meeting; however, the number of members attending this meeting shall not be less than twice the total number of members of the Board of Directors and the Board of Auditors.

The Association General Assembly meetings shall be held on the day, time and place specified in the announcement. The members who shall attend the General Assembly shall enter the meeting place by putting their signatures against their names on the list organised by the Board of Directors. If the specified quorum is met, the situation is determined with a minute and the meeting is opened by the Chairperson of the Board of Directors or one of the members of the Board of Directors to be assigned by him. After the opening, a Chairperson and a sufficient number of Deputy Chairperson and clerks shall be elected to manage the meeting. The Chairperson of the General Assembly presides over the meeting. The clerks shall draw up the minutes of the meeting and sign them together with the Chairperson. At the end of the meeting, all minutes and documents are submitted to the Board of Directors.

Duties and Powers of the General Assembly

Article 15- The duties and powers of the General Assembly are set out below.

- Election of permanent and substitute members of the Board of Directors and Supervisory Board

- Amending the charter when necessary.
- Discussion of the reports of the Board of Directors and the Board of Auditors, release of the Board of Directors and the Board of Auditors.
- Approval of the budget prepared by the Board of Directors as is or with amendments.
- Authorising the Board of Directors to purchase movable/immovable properties required for the Association.
- Authorising the Board of Directors to participate in international activities.
- Dissolution of the association.
- Analysing and deciding on comprehensive projects to be proposed by the Board of Directors or members in line with the objectives, legislation, charter, and feasibility.
- Deciding on the issues that are duly brought to the agenda and requested to be included in the agenda by at least 1/10 of the members at the meeting.
- Determination of member fees.
- Fulfilment of other duties stipulated by the General Assembly in the charter and legislation of the Association.
- Deciding to open branches when deemed necessary.

Duties, Powers, and Responsibilities of the Chairperson

Article 16 - The General President

- represents the Association.
- He/she is the chairperson of the Board of Directors.
- He/she carries out the services and activities of the Association in accordance with the provisions of the law, charter and regulations and the decisions of the General Assembly and the Board of Directors.

Performs other duties authorised by the Board of Directors.

In the event of a vacancy in the General Presidency for any reason whatsoever, the Vice-President, or in the absence of such vacancy, the Board Member to be elected by the Board of Directors, he/she shall deputise for the General Presidency until the next General Assembly.

Structure of the Board of Directors

Article 17- The members of the Board of Directors shall be elected by secret ballot from among the members attending the General Assembly and shall be elected for a term of 2 years from among the founding full member or full members of the Association Centre. The Board of Directors consists of 11 full and 5 substitute members. Those whose term of office expires may be re-elected. The same person may not serve as the General Chairperson for more than 3 consecutive terms. The Board consists of a General Chairperson, a Deputy General Chairperson, an Account Keeper and eight members. The distribution of duties in the Board of Directors shall be determined by the members of the Board and recorded in the Minute Book. Any vacancies occurring in the original members of the Board of Directors shall be filled by calling the substitutes. If the full member of the Board of Directors is a legal member and the representative of the legal member has left, the legal member continues to serve in the Board of Directors with the new representative to be notified by the legal member. If the number of members of the Board of Directors falls below half of the total number of members after all substitutes have been called, the General Assembly shall be called for an extraordinary meeting within one month.

Meetings of the Board of Directors, Meeting and Decision Quorum

Article 18- The Board of Directors convenes at least once a month by the Chairperson or, in the absence of the Chairperson, by the Deputy Chairperson with more than half of the total number of members.

The Board of Directors may convene in a shorter period of time upon the call of the General Chairperson when necessary. Decisions shall be taken by majority vote. However, decisions on membership applications must be taken unanimously.

Duties, Powers, and Responsibilities of the Board of Directors

Article 19- The Board of Directors is the executive body of the Association. All activities are carried out by this Board. The duties and powers of this Board are set out below.

- Managing the activities of the Association in accordance with the provisions of the law, charter, legislation, and the decisions of the General Assembly.
- Taking and implementing decisions within the scope of the objectives and activities of the Association.
- Implementing the decisions taken by the General Assembly.
- Finalising membership applications.
- Making transactions related to the Association's income and expenses.
- Deciding on matters such as the employment, appointment and promotion, title, and remuneration of the necessary personnel and specialists.
- Calling the General Assembly to an ordinary or extraordinary meeting by preparing the agenda of the meeting.
- To decide on and collect dues to the extent authorised by the provisions of the Charter.
- Determining those who shall be authorised to sign on behalf of the Association and their limits of authorisation, preparing signature circulars, duly registering, publishing, and

announcing them.

- Examining the budgets sent by the branches and approving those found appropriate.
- Deciding on the establishment of Commissions to work within the scope of the objectives and activities of the Association and determining the responsible persons of the established Commissions.

Structure of the Supervisory Board

Article 20- The Supervisory Board consists of 3 full and 3 substitute members to be elected by the General Assembly from among the members of the Association for 2 years. Those whose term of office expires may be re-elected.

After the General Assembly, the Board meets under the chairmanship of the oldest member and elects a chairperson and two rapporteurs.

It convenes at least once every three months and extraordinarily when necessary and makes its decisions by simple majority.

Duties and Powers of the Supervisory Board

Article 21- The Supervisory Board shall fulfil its supervisory duties in accordance with the law, charter, regulations and resolutions of the General Assembly. These duties are listed below.

- Submitting the results of the examination of the books and documents related to the budget and accounting affairs of the Association to the Board of Directors and to the General Assembly when it convenes, in 6-monthly reports and with recommendations.
- Submitting to the General Assembly the results of its examination of the financial report, balance sheet and income and expenditure statement prepared by the Board of Directors and its recommendations.
- Auditing whether the affairs of the Association are carried out within the principles of the legislation and indicating in their reports.

Advisory Board

Article 22- The Advisory Board consists of 9 full members, 5 substitutes and additional Honorary Members.

The members of the Advisory Board are elected by the General Assembly of the Association for a period of 2 years from among the people who shall make an intellectual contribution to the work of the Association with their knowledge and experience in the sector, who are currently members of the Association or who have served as members of the Board of Directors of the Association in the past.

The Honorary President shall chair the Advisory Board.

The Advisory Board convenes at least once every 3 months. The meeting and decision quorum is the ordinary majority.

The decisions of the Advisory Board are advisory to the Board of Directors. The Advisory Board may call the Board of Directors to a meeting when deemed necessary. In addition, members of the Advisory Board may attend the meetings of the Board of Directors as observers.

General Secretariat

Article 23- The General Secretariat is the unit consisting of professional employees employed by the Association. The Board of Directors shall appoint a professional Secretary General and a professional staff to report to him/her from among or outside the members of the Association.

The Secretary General is also a member of the Association and has voting rights in the Board of Directors if elected to the Board of Directors. However, if he/she is appointed from outside, he/she can attend the meetings but cannot vote.

Duties and powers of the Secretary General:

- a. Representing the Association within the framework of the authorisation granted by the Board of Directors,
- b. As the highest level authority of the professional staff of the Association, ensuring that all services and obligations of the Association are carried out in accordance with the programmes and legislation determined by the General Assembly and the Board of Directors,
- c. Ensuring the implementation of the activity programme determined by the Board of Directors.

II - THE BRANCHES OF THE ASSOCIATION

Establishment of Branches

Article 24- The Association shall open a sufficient number of branches wherever it deems necessary by decision of the General Assembly. The General Assembly authorises the Board of Directors to open branches. Three persons authorised by the Board of Directors among its members shall make the necessary application to the local authority of the place where the branch shall be opened.

Branches are directly affiliated to the Head Office.

Bodies of the Branch

Article 25- Bodies of the Branch are as follows;

- General Assembly
- Board of Directors
- Supervisory Board

Branch General Assembly

Article 26- Branch General Assemblies consist of Full Members who have paid their dues. Each member has the right to vote and speak.

Branch General Assembly convenes in two ways.

- a) Ordinary Meeting;** It must be completed 60 days before the date of the General Assembly of

the Headquarters every two years.

b) Extraordinary Meeting is held;

- I-** Upon the proposal of the General President and the decision of the Board of Directors.
- II-** With the decision to be taken by the majority of the total number of members of the Branch Board of Directors or with the unanimous vote of the Branch Audit Board.
- III-** Upon written request of 1/5 of the members.
- IV-** The number of members of the Branch Board of Directors decreased to less than half of the total number of members, although substitutes were also brought in;

If the conditions for an extraordinary meeting are realised, the Board of Directors is obliged to convene the General Assembly within one month. In the event that the Board of Directors cannot convene even with the substitutes, the current Board of Directors, or if there are no members of the Board of Directors, the Board of Auditors.

Call Procedure and Meeting Place

Article 27- The provisions of the Turkish Civil Code and the relevant legislation shall be applicable for the convocation of the General Assembly by the Board of Directors and the venue of the meeting.

Quorum and Procedure of the Meeting

Article 28- The provisions of the Turkish Civil Code and the relevant legislation shall apply to the quorum and conduct of the meeting.

Voting and Decision-Making Procedures in the General Assembly

Article 29- Each Full Member has only one vote in the General Assembly and cannot vote by proxy. Decisions at the General Assembly shall be taken by open ballot, except for decisions on the election of Branch Bodies. In the election of Branch Bodies, secret ballot and open classification procedure shall be applied. The decision quorum is one more than half of the full members attending the meeting.

Duties and Powers of the Branch General Assembly

Article 30- The duties and powers of the General Assembly are set out below.

- Election of branch bodies.
- Discussion of the reports of the Board of Directors and the Board of Auditors, release of the Board of Directors and the Board of Auditors.
- Election of delegates to the General Assembly. The Branch President is a natural delegate to the General Assembly by virtue of his/her position as President. In addition, 3 delegates can be elected from each branch.

- Adoption of the budget prepared by the Board of Directors as is or with amendments.

Structure of the Branch Board of Directors

Article 31- The Board of Directors consists of 5 full and 5 substitute members elected by the General Assembly for one year. Those whose term of office expires may be re-elected.

The Branch Board of Directors elects a chairperson, a secretary, an account keeper and two members from among itself at its first meeting.

Any vacancies occurring in the original memberships of the Board of Directors shall be filled by calling the substitutes, respectively. In case of the resignation of the Chairperson, the election of the new Chairperson shall be held with the participation of the member called from the reserve. If the number of members falls below half of the total number of members after all substitutes are called, within one month

Branch General Assembly is called for an extraordinary meeting.

Meetings of the Branch Board of Directors, Meeting and Decision Quorum

Article 32- The Branch Board of Directors convenes once a month under the chairmanship of the Branch Chairperson with at least more than half of its members. The Board may convene in a shorter period of time upon the call of the Branch President when necessary. Decisions shall be taken by majority vote.

Duties and Powers of the Branch Board of Directors

Article 33- Branch Board of Directors;

- manages the Branch in accordance with the law, charter, regulations, decisions of the Branch General Assembly and the orders and instructions of the General Presidency.
- carries out all the activities required to be carried out in its region for the realisation of the Association's purpose stated in the second article of this Charter in line with the plans, principles and directives of the General Presidency and the Board of Directors.
- shows all kinds of activities to promote the Association and increase the number of members and income of the branch.
- determines the number of personnel to work in the branch and proposes the personnel to be recruited to the General Presidency.
- determines the date of the General Assembly and carries out the necessary procedures before the General Assembly.
- notifies the General Presidency and the local authority within thirty days of the election to the organs and the delegates to the General Assembly
- prepares the budget, analyses income and expenditure accounts. The prepared budget is sent to the General Presidency for approval.
- prepares a work report and an account report for the period to be submitted to the General Assembly.

- informs the General Presidency of every stage and result of the works it carries out with the authorisation given by the General Presidency.
- reports the complete list of members registered in the membership register to the General Presidency at the end of each year and the changes within the year to the General Presidency every three months.
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Structure of the Branch Supervisory Board

Article 34- The Branch Audit Board consists of three original and three substitute members elected by the General Assembly for one year. Those whose term of office expires may be re-elected.

Working Principles, Meeting and Decision Quorum of the Branch Audit Board

Article 35- The original members of the Branch Audit Board shall meet after the General Assembly under the chairmanship of the oldest member and elect a Chairperson and two rapporteurs.

Any vacancies in the membership for any reason shall be filled by calling the substitutes. In case of the resignation of the Chairperson, the election of the new Chairperson shall be held with the participation of the member called from the reserve.

The Branch Audit Board convenes with the full number of members and takes its decisions by majority of votes.

Duties and Powers of the Branch Audit Board

Article 36- The Branch Audit Board fulfils its duties in accordance with the law, charter, regulations, General Assembly, and the decisions of the Branch General Assembly. These duties are listed below.

- Submitting the results of the examination of the books and documents related to the budget and accounts of the Branch to the General Presidency, Branch Board of Directors, and Branch General Assembly in 6-monthly reports and with recommendations.
- Presenting the results of the examination of the financial report, balance sheet and income-expenditure schedule prepared by the Branch Board of Directors and its recommendations to the Branch General Assembly.
- Specifying in the audit and reports whether the work of the branch is carried out within the principles of the legislation.
- Immediately notifying the Branch President and the General Presidency in writing about the matters that need to be investigated during the audit.

III - INCOME OF THE ASSOCIATION;

Article 37- The sources of income of the Association are listed below.

- a) The entrance fee, which will be determined by the General Assembly, is half of the annual membership fee. Annual fees must be paid by 30 June of the relevant year. Legal interest shall be applied for the period after the relevant date.
- b) Annual membership fee charged to Full Members and determined by the General Assembly.

The annual fee of natural person members is 1/2 of the annual fee of legal members.
The Honorary President is exempt from the obligation to pay fees.

- c) Donations and aids to the association.
- d) Income from social activities, lotteries, concerts, conferences, etc. organised by the Association.
- e) Revenues that can be obtained from the assets of the association.
- f) Other aids to be made to the Association provided that they are not contrary to the legislation on Associations.
- g) Interest income on money that may be deposited in banks.

Article 38- The Association may not accept financial aid from political parties, workers' and employers' organisations, professional organisations and cannot provide financial aid to these organisations.

Procedure in Income and Expenditure

Article 39- The Association's revenues are collected with a receipt. In the event that the revenues of The Association are collected through banks, documents such as bank receipts or account statements issued by the bank shall be accepted as proof of receipt. The Association expenses are made with expenditure documents such as invoice, retail sales receipt, self-employment receipt. However, the Association shall issue an expense voucher in accordance with the provisions of the Tax Procedure Law for the payments within the scope of Article 94 of the Income Tax Law and an expense receipt for the payments that are not within this scope.

Except for the books, the receipt documents, expenditure documents and other documents used by the associations shall be kept for 5 years in accordance with the number and date order in the books in which they are recorded, without prejudice to the periods specified in special laws.

The person or persons who will collect income on behalf of the association, excluding the actual members of the board of directors, shall be determined by the decision of the board of directors by specifying the period of authorisation. The "Authorisation Certificate" (in Annex-19 of the Regulation on Associations) containing the clear identity, signature and photographs of the persons who will collect income is issued in duplicate by the association and approved by the chairperson of the board of directors of the association. The main members of the board of directors may collect income without a certificate of authorisation.

The duration of the authorisation certificates shall be determined by the board of directors as one year at most. Expired authorisation certificates shall be renewed according to the first paragraph. In cases such as the expiry of the authorisation certificate or the resignation, death, termination of employment or dismissal of the person in whose name the authorisation certificate has been issued, it is obligatory to deliver the authorisation certificates issued to the board of directors of the association within one week. In addition, the authority to collect income can be cancelled at any time by the decision of the board of directors.

Internal Audit of the Association

Article 40– The internal audit of the Association is carried out by the Audit Committee in accordance

with the Associations Act and the Charter. 6-month provisional balance sheets shall be sent to the Chairperson of the Supervisory Board at the latest every 6 months. All records and documents ordered to be kept by law and the Charter shall be kept ready for inspection by the Supervisory Board at any time.

Books and Records

Article 41- The Association shall keep the books shown below and certified by a notary public.

- Minute Book: The decisions of the Board of Directors are written in this book in order of date and number and the decisions are signed by the members attending the meeting.
- Member Record Book: The identity information, entry and exit dates of the members of the association are recorded in this book. The amount of entrance and annual dues paid by the members can be recorded in this book.
- Document Record Book: Incoming and outgoing documents are recorded in this book with date and sequence number. The originals of incoming documents and copies of outgoing documents are filed. Documents received or sent via electronic mail are kept by printing them out.
- Inventory Book: The date and manner of acquisition of the fixtures belonging to the Association, the places where they are used or given and the deregistration of the ones that have expired are recorded in this book.
- Operating Account Book: Incomes received and expenses made on behalf of the Association are explicitly and regularly recorded in this book.
- Receipt Certificate Record Book: The serial and sequence numbers of the receipts, the names, surnames, and signatures of those who receive these and the dates they take and return these are recorded in this book.

Borrowing Procedures of the Association

Article 42- The Association may borrow money with the decision of the Board of Directors in case of need in order to realise its purpose and carry out its activities. This borrowing may be made in the purchase of goods and services on credit or in cash. The Board of Directors of the Association may not borrow more than 1 year's income of the Association during its term of office. If it wishes to borrow more than this amount, it shall apply to the decision of the General Assembly.

Termination of the Association Legal Entity (Termination and Liquidation)

Article 43- The General Assembly can always decide to the termination of the Association. In order for the General Assembly to decide on the dissolution of the Association, at least two thirds of the members of the Association entitled to attend the General Assembly of the Association according to the Charter must be present at the meeting. If this majority is not achieved at the first meeting, the members shall be called to the second meeting in accordance with the procedure specified in the Charter. The number of members attending the second meeting cannot be less than twice the total number of members of the Boards of Directors and Auditors. The decision on termination must be taken by 2/3 majority of the members present at the meeting.

In the event of a decision to dissolve the Association, this decision shall be notified in writing by the Board of Directors to the highest local authority within 5 days at the latest.

In other cases of dissolution, dissolution or closure of the Association, the provisions of the law shall apply.

Article 44- In the event of the dissolution or winding up of the Association, its assets shall be transferred to charitable organisations in accordance with the decision of the General Assembly of the Association. If no decision is taken by the General Assembly, the assets of the association shall be transferred to the treasury.

Amendment to the Charter

Article 45- The Charter of the Association may be amended by the General Assembly with a 2/3 majority of those attending the General Assembly upon the proposal of the Board of Directors or a written motion of at least 1/10 of the members of the General Assembly.